

PLEASE READ THE INFORMATION BELOW BEFORE COMPLETING THIS FORM

While it is not required that you fill out this form in its entirety, it may prevent us from carrying out a complete credit check which could make it more difficult for the Owner to make a decision.

Applicants Consents - I agree to the collection, use and disclosure of my personal information for the following purposes, and warrant that I have supplied all information on this form freely, including my drivers licence details and passport details. I agree that any information found through any third party databases that relates to me can also be used for the purposes outlined in this application. I acknowledge if I enter a tenancy agreement as a result of this application being successful, then the information provided in this application will form part of the tenancy agreement.

Recipient of information - The information is provided by you to the Owner/Landlord/Agent/Property Manager.

Purpose - The purpose for the collection of my information is:

- To perform background checks, reference checks and credit checks through the Centrix and Equifax credit bureau's to assess if I am the best applicant on merit. I consent that my personal information may be discussed with any personal or work referees.
- To add my information to any background, reference and credit checking database.
- To allow the Landlord to add a review to a tenancy review database that can be then viewed by other companies and/or Landlords.
- To check the Ministry of Justice fines, Tenancy Tribunal, District Court, High Court, Court of Appeal, Supreme Court, Department of Parole, and New Zealand Police databases.
- For debt collection purposes.
- To check the Personal Properties Securities Register.
- To verify my passport, citizenship, birth certificate details via the Department of Internal Affairs.
- To check and update a credit bureau.
- To check whether I am politically significant.

Information Provided - The information provided on this form and any information found through the background check, reference check and credit checking process may be passed onto an agent and entered into third party databases. Subscribers to the databases will have access to my information and use that information for the purpose of credit reporting or for any other lawful purpose including debt collection.

- I agree that I have been advised that I have the right to see the information that you hold about me, and to have any information held corrected if it is in error.
- I confirm the information in this form is true and correct and that I have read and signed the Cautions under the Privacy Act 1993.
- I agree that the Landlord/Property Manager can obtain other information about me.
- I declare that this authority cannot subsequently be cancelled by me.
- I agree that should I be successful with my application, I will be required to pay, prior to the start of the tenancy, at least 1 week and not more than two weeks rent in advance, a bond of not more than the equivalent of four weeks rent.
- I agree to the terms and conditions above.

Please ensure you read all the information before signing and submitting this form.

Signed: _____ (Applicant) Date: _____

Nidd Property Management

544 Great King Street, PO Box 6099, Dunedin

P: 03 477 4430 F: 03 477 4431

rentals@nidd.co.nz www.nidd.co.nz

This information is provided by you for the purpose of assessing your eligibility as a tenant for

The property at: _____ **Rent pw:** _____

Proposed tenancy start date: _____ **Proposed tenancy end date:** _____ **Long term** **Short Term**

I viewed the property with a Nidd Property Management Agent: **YES** **NO** I plan on purchasing a property in Dunedin within the next 12-24 months: **YES** **NO**

Surname: _____ (If married) **Maiden name:** _____

First Names: _____ **Date of birth:** _____

Current Address: _____ **Length of time there:** _____

City: _____ **Email:** _____

Reason for applying for a new tenancy: _____ **Ph:** _____

Number of dependants living with you: _____ **Ages:** _____ **Mobile:** _____

Names of dependents: _____

Employer/Institute: _____ **Occupation/Major:** _____ **Phone:** _____

Employer/Institute address: _____ **Length of time there/Year of study:** _____

Do you receive a WINZ benefit **YES** **NO** **WINZ benefit Type if any:** _____ **WINZ No:** _____

Previous criminal convictions: **YES** **NO** _____

If you have a previous criminal conviction we may require you to fill out a Ministry of Justice criminal record release form.

Next of kin / in case of emergency - Not to be living with you, if under 25 a parent must be nominated. (Email is compulsory for non-NZ Resident)

Names: _____ **Relationship:** _____

Address: _____ **Phone:** _____

_____ **Email:** _____

Pets: **YES** **NO** **Name:** _____ **Type and Breed:** _____ **Inside** **Outside**

If you have a previous criminal conviction we may require you to fill out a Ministry of Justice criminal record release form.

Current/Previous Landlord or other references (Not to be a family relative) Please state affiliation to your reference: Landlord, Real Estate Agent, Employer etc

(1) Name: _____ **Affiliation:** _____

Rental Address: _____ **City:** _____

Date Rented: _____ **Rent \$** _____ **Phone:** _____

(2) Name: _____ **Affiliation:** _____

Rental Address: _____ **City:** _____

Date Rented: _____ **Rent \$** _____ **Phone:** _____

Will anyone else be living with you at the property **YES** **NO** (All potential Tenants are required to complete separate application forms)

Names: _____

How did you find out this property was available to rent? Internet, Sign? Other? _____

PHOTO ID IS REQUIRED - **Driver's Licence** **Passport** **18+ Card** **Other:** _____